**Classroom Guidelines            Spanish II      2019 – 2020**

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Classroom: Portable 11

Office phone number: 425-837-7759

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¡Bienvenidos! Welcome to Spanish II!  Espero que ustedes estén listos para tener muchísimo éxito en el año segundo.  This is going to be a great challenge, but at the same time, I know that if you are willing to stick with it and with me, you’re going to find a great deal of success this year.

**General Expectations:**

*1. Try… don’t give up and just have enough faith in yourself to not give up and keep with it.*

*2. Speak in Spanish and ask questions! It’s part of your grade ☺*

*3. Have fun and relax and be prepared to make mistakes and to learn from them.*

**Suggested Materials:** Each student will have access to the textbook series and all workbook materials.  However, to go along with that I would highly suggest that each student also has their own personal notebook and/or folders dedicated to Spanish class.  There will be a great number of notes that are taken and that will help you stay organized throughout the school year.   Along with that, some students prefer to have **different** color writing utensils so that you can effectively organize your notes and be able to follow along with the notes that I provide for you in class. I also ask that students bring their own whiteboard pen and eraser (for activities using the whiteboards) and a box of tissues for the class as we are out in the portables and blow through them come flu season.

* Notebook/folder/binder for materials
* different colored writing utensils for note taking and activities
* whiteboard pen
* whiteboard eraser (a CLEAN single sock from the bottom of the dryer is a great reusable eraser!)
* box of tissues for the classroom

Student Initials Parent Initials

**Technology:** Spanish II students have the option of checking out a physical textbook.  However, it is NOT required.  We will have a class set and every student will have access to the Supersite where all of the textbook activities will be available.  This site is where a majority of the practice activities will come from. It is imperative that all students are able to log in and become familiar with the tools available on VHL Central ([www.vhlcentral.com](http://www.vhlcentral.com/) - there is also a link from my website). We will have spent some time the first week of school talking about access and getting into the proper classes.

Student Initials Parent Initials

*Class Website*

I try my hardest to update my website as often as possible with links to the daily notes, extra practice, materials and upcoming important dates. Students are expected to check my website, especially if they are absent; there is a link to a Spanish II Calendar that will have each assignment’s due date and give future dates for tests and quizzes as well. The website can be accessed via the Skyline homepage, or the URL listed above.  Students should however still take notes in class and make notes of assignments that are assigned in class as I cannot always get assignments on the website right after school and technology is not always perfect.  

Student Initials Parent Initials

*Online translators/Academic Dishonesty*

The use of **internet translators** is strictly **forbidden**. If I find evidence that you have used one you will receive a zero for that assignment and will be subject to any reprimand outlined in the Skyline High School Academic Honesty Code.

Student Initials Parent Initials

**CLASS ATTENDANCE:** When you are in school you are to attend this class; missing this class will only hurt your opportunities for practicing and participating in the target language. Try your hardest to not be late! See the student handbook for school policies regarding tardiness.

**ABSENCES AND MAKE-UP WORK:** *It is* ***your*** *responsibility to request any make-up work*.

Tests or homework assigned before your absence will be due the day of your return. Check the online calendar for links to assignments and check links through the Spanish II daily blog for notes and handouts.

In cases of extended illness, you will be given the number of days you were absent in which to complete work missed during your absence. Work assigned prior to your absence is due the day of your return. This will include any tests and quizzes.

I also expect you, when absent due to appointments of any nature (dental, medical, funerals, etc.), to obtain work prior to the class you know you will be missing. When missing a class due to a planned school activity (e.g. student council meeting, field trip, etc.), you are responsible for contacting me for make-up work **at least** one day in advance of the activity.

Student Initials Parent Initials

Please note that I do **not** accept late homework, so if there is no communication **AHEAD** of the planned due date/time, there will be no discussion about even an opportunity to receive partial credit.

Student Initials Parent Initials

**Grading:** All tests and other activities (quizzes, speeches, dialogs, projects etc.) to be graded are announced in advance.  I will make an announcement about them and they will also be marked on the calendar within the Spanish II website, as well as on the board in my classroom, so you will always know what will be required of you well in advance.

Each day there will be informal evaluations that are being done to assess your daily participation.  There will also be formal assessments being done to evaluate your speaking progress and your language usage throughout the school year.

At the end of each semester, a final exam will be given. It is worth 10% of your final grade per district policy. The following is how your grades are weighted:

Informal Speaking (Practice) – 20%

Formal Speaking (Speaking) – 20%

Quizzes (Formative Assessments) – 20%

Tests, Formal Speaking and Projects (Summative Assessment) – 30%

Final Exam – 10%

Students are expected to take ownership of their grade and be respectful when communicating with the teacher about their grade.  Mistakes happen and I am happy to correct any errors and/or answer any questions you may have about your grade. Students have one week from the time a grade is posted in Skyward to speak with me about the entered grade.  Semester grades should not be a surprise and are earned throughout the semester; not in the last month or few weeks prior, so please be understanding once they are posted and patient in working with me to resolve any issues since we all know that this is a hectic time of year.

Student Initials Parent Initials

Once again, I am thrilled to be exploring Spanish language and the Hispanic world with you. I’m very excited to be working with you this year and for many years to come.

My parent/guardian and I (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) have read and initialed the above syllabus.  I know how to contact Ms. Williamson and we are all aware of and understand the expectations that are required of me to find success in this class.

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*Please sign and return to Profe Williamson by Tuesday, September 10th, 2019 with a box of tissues for the classroom!*